

Pharmacy Technician Resume Template

Dean J. Novak

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EDUCATION

- 20## Graduate of Leonard Bailey High School Richmond, Virginia
- 20## Pharmacy Technician Knowledge Certificate, Myannualpay.com

HIGHLIGHTS

- I know how to translate medication dosages and prescription abbreviations. I can determine if the medication is generic or a brand. I understand the general function of the tools used within the industry: Autoclave, Liquid Filling Machine, and Table Counting Machine.

EXPERIENCE

2021- Present Purple Owl Richmond, VA

Cashier

- Assisted customers with the selection of items
- Balance sales tickets to cash register receipts

2020 – Present Dean's Landscaping Richmond, VA

Consultant

- Increased client base by knocking on doors and client referrals
- Assisted customers with the selection of items

2019 – 2020 Red Star Richmond, VA

Sales Associate

- Completed the processes of closing the store
- Complete sale transactions and inventory processes

SKILLS

- Proficient with Microsoft Word and Excel
- Enjoy helping people
- Multi-task ability

REFERENCES

- Available upon request